

**CONTROLLING OFFICER'S REPLY TO  
INITIAL WRITTEN QUESTION**

Reply Serial No.

HPLB(H)005

Question Serial No.

0687

Head : 62 Housing Department

Subhead :

Programme : Squatter Clearance and Squatter Control

Controlling Officer : Permanent Secretary for Housing, Planning and Lands (Housing)

Director of Bureau : Secretary for Housing, Planning and Lands

Question : One of the policy initiatives that requires special attention in 2004-05 is to "critically review the operations and the staffing establishment". In addition, the Department plans to reduce 92 posts in 2003-04 and eight posts in 2004-05.

(a) what are the title and duties of the respective posts?

(b) Is the reduction of the 100 posts part of the staffing establishment review proposed by the Department? What are the scope and aim of the review?

Asked by : Hon. SHEK Abraham

Reply :

(a)

Title	Main Duties	2003-04	2004-05
Assistant Director of Housing	Formulation and review of policies on squatter control and clearance		-1
Personal Secretary I	Secretarial support to senior staff in the Headquarters Office	-1	
Personal Secretary II		-1	
Motor Driver	Operation of motor vehicles in squatter control and clearance operations	-46	
Artisan (Welding)	Demolition of squatter structures	-4	
Artisan (Team Leader)	Patrol of squatter areas and demolition of squatter structures		-3
Workman I		-31	-4
Workman II	Pre-clearance survey, site investigation and clearance work	-9	
<b>Total</b>		<b>-92</b>	<b>-8</b>

(b) Yes. The scope and aim of the review is to ensure an efficient and optimum deployment of staff under this programme of activities, and that any staff not operationally required under this programme, may then be redeployed to other duties.

Signature \_\_\_\_\_

Name in block letters \_\_\_\_\_ C.M. LEUNG

Post title \_\_\_\_\_ Permanent Secretary for Housing  
Planning and Lands (Housing)

Date \_\_\_\_\_ 25 March 2004